

DRIVER INFORMATION/LOADING INSTRUCTION/ CONFIRMATION OF PAYLOAD

For all InBev plants / ramps

The driver has to follow the instructions of the InBev workforce on any plants / ramps

Behavior in the plant / ramp area



- § In the whole area, walking speed for vehicles / trucks is obligatory
- § When driving on the area the tarpaulin must be secured
- § It is permitted leaving the truck only to go to the marked washroom and toilet or expediton office
- § It is not permitted to children to move on the area freely. They have to stay in the driving cabine
- § Washrooms and toilets may be entered by children only accompanied byan adult.



- § It is forbidden to smoke in the entire area.



- § It is strictly forbidden to consume alcohol in the area.

Occupational safety



- § Each truck driver and/or front seat passenger must wear high visibility jackets and safety shoes on the premises.
- § All legal regulations for industrial safety must be observed.
- § For safety reasons, front seat passengers and animals of the driver must not leave the cabine during the stay on the ramp area.

Loading and unloading process

- § Before loading/unloading, the driver has to prepare the truck as follows:
 - a) Loosen all belt locks of the tarpaulin
 - b) Open the tarpaulin
 - c) Loosen the stakes to dislocate during loading
 - d) Remove tarpaulin slats
- § When neglect any damage caused by loading and unloading cannot be valid.
- § The driver has to check the goods on the basis of quantity, condition, and grade and to confirm receipt with his signature.
- § During the loading procedure, the truck is to be secured from moving (apply brake wedges, chocks).



Freight safety

- § The driver/contractor is responsible for transport-safe loading of his freight (deviant from § 412 HGB).
- § This is valid in particular regarding the obligation to secure the carried goods in accordance with the guideline VDI 2700; an appropriate manual is available for inspection in the truck dispatching area.
- § The driver confirms to have appropriate load-securing devices on truck (e.g. lashing straps)

§ The driver has to acknowledge the payload and the truck's certification according to VDI 2700 for beverage transport with the bill of delivery by signature (at the exit).

Place, date _____

Received and acknowledged

Driver

License plate number